

## QUALITY POLICY

### STRATEGY AND GOALS

RT-RK focuses on close relationship with clients and other stakeholders, where mutual effort invested in technologies and projects are resulting in high quality products and services. The needs and satisfaction of our clients and other stakeholders are the basic driving force for improvement of our processes and services. Our aims are directed towards increasing flexibility of processes and fast adoption of new technologies through constant learning, resulting in efficient and reliable services and products.

### SCOPE

RT-RK provides engineering services and products in field of software technologies related to Embedded software development, Safety critical and reliable software development, Multimedia software development, including audio/video decoding and processing, Application software for embedded systems, DSP software development, Hardware development and small-scale production.

RT-RK encompasses many related companies under the same name, sharing mutual resources, knowledge, and processes.

### BASIC PRINCIPLES

The basic principles of Quality Management System implementation and operation in RT-RK are:

- Management commitment to quality, realised through delegating powers to competent and motivated individuals and raising employees' awareness of their roles and responsibilities related to quality.
- Enforcement of QMS through efficient application of appropriate procedures, instructions, and specifically designed plans and measures.
- Protection of the interests of our clients, business partners, suppliers, and other interested parties, according to agreed and contracted obligations.
- Protection of our business partners' property and protection of our clients' personal data.
- Constant improvement of knowledge, skills and competencies of our employees, by regular internal and external trainings.
- Continuous improvement of the Quality management system by regular audits, corrective measures and review of the Quality management system.

### AWARENESS AND RESPONSIBILITIES

QMS manager is responsible for implementation, monitoring, and constant improvement of Quality management system.

All managers and process owners are responsible for application of adopted procedures, updating and modifying procedures, achievement of process goals and mitigation of risks.

All employees are responsible for application of procedures and instructions in their scope of responsibility.

RT-RK pays special attention to social responsibility, through cooperation with university, environment protection and participation in social, cultural and sports events.

This Policy and other QMS documents are available on the Intranet portal to all users responsible for its application.

19.01.2024.

**GENERAL MANAGER**

